

4 March 1966

MEMORANDUM FOR: Chief, Assessment & Evaluation Staff,  
Office of Medical Services

SUBJECT : Programmed Instruction for Unclassified  
Training Activity

1. The Office of Training is committed to establishing an unclassified training program for newly hired junior professional personnel whose permanent assignments will be with the National Photographic Interpretation Center. We have been asked to get the program under way on 4 April 1966. Students will be received in monthly increments of fifteen and will be held in training status until they receive full security clearance. The course of study will be planned to extend for a period of two to three months before repeating.

2. We believe that programmed materials may be available gratis or commercially which would be suitable for orientation and training of these employees in the subjects of map reading, automatic data processing, briefing and speaking techniques, writing skills, and geography of the USSR and China. To exploit this possibility, we solicit your assistance in identifying and evaluating programmed instruction texts and packages that may be useful. We are aware of [ ] competence in the field of programmed instruction and, hopefully, request that he be allowed to give us direct support on this project.

3. Also, I would like to take this opportunity to express our appreciation for your concurrence in permitting OTR to use Room 441, 1000 Glebe, as an interim classroom for the NPIC unclassified training program.

FOR THE DIRECTOR OF TRAINING:

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Chief, Plans and Policy Staff

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